

**MINUTES OF THE FRIENDS COMMITTEE ON THURSDAY 22nd October 2015, 9am Ocean room**

**Present:** Amanda Cartwright, Kate Dodds, Jo Hall, Julia Williams, Sandra Holloway, Rachel Evans, Emma Hayman, Natalie Richards, Sonia Laurens

**1. Apologies:** Kelly Wilcox, Beth Brookes, Gill Lythgoe, Rhiannon Bennet

**2. Statement**

*Last week (13<sup>th</sup> Oct) Kate received a verbal request from Miss Jones for £200 from The Friends to help fund a trip (cover the cost of the coach) for KS1 (4 classes), which would bring the individual price down from £14 to £11. As details of the trip needed to be secured before our next meeting (today) an email vote was sent to members of the friends by Amanda Cartwright. The overriding vote was **yes** with most "Friends" suggesting equivalent funding should be given to other classes in the school. Miss Jones was informed of our pledge of £200 for the conditions stated. However, when letters from the school were sent out to parents the cost of the trip was £13 (not £11) with no mention of subsidisation from the Friends.*

It was planned that this statement was to be discussed at the next monthly meeting. However, some points raised are noted below and discussions will resume at the next monthly meeting.

The cost of the trip had increased as the coach hire was more than anticipated.

JW stated she thought this was expensive for a trip and we should try to get costs of school trips below £10 with Friends funding.

SH clarified the school position from the DFE regarding voluntary contributions and top ups. Every school trip makes a loss, but all agreed they benefit a child's overall education

SH suggested that all requests by staff for funding from the Friends go through her as she has a better understanding of the global financial picture (this process will be confirmed at the next monthly meeting)

It has been agreed that equivalent funding will be made available to all other classes at a rate of ~£2 per pupil (SH later qualified £2.20)

A vote was taken to agree for this amount to be used to support the Foundation stage trip to Edmond Hall in December.

	ACTION
<p><b>3. Disco</b>                      Helpers confirmed/ availability                      Kay Owstrowski and Parents- All Day                      Joanne Hall- in day + Disco                      Rachel Evans- morning until 11.30, then after 2.15                      Natalie Richards- all day to 4.30                      Julia Williams- in day (not disco)                      Emma Hayman- in day until 2.50                      Sonia Laurens- All day                      Amanda Cartwright- All day                      Gill Lythgoe- Day (happy to hold fruit chopping at hers!)                      Anna Harris- Disco                      Jackie Yearldy-Disco</p>	

<p>Clare Costa- disco Mr Brown- Confirmed Miss Jones- Confirmed, has music and Lights (requested prizes)</p> <p>Food AC has emailed Sarah at ASDA re supplying fruit Satsumas/ apples/ cucumbers/ carrots/ breadsticks (satsumas and apples left whole for KS2) SH suggested we could grab any spare FREE fruit from school to top up on the day Changes from last time: more time to prepare food! Double amounts of food and drink and give at beginning of disco</p> <p>*If anyone is going to IKEA- get apple corer x2 Reception classes appreciated help with getting children changed</p> <p>Ticket Sales Float JW has printed tickets (thank you) First Monday back- text to remind ticket sales are ONLY Tues-Thurs And autumn picture competition (prize?) Tuesday- Natalie Wednesday- Sonia Thursday- Amanda</p> <p>Jo/ Rachel/ Kate can also help Need at least 2/3 people Hoping to have the stand for 100 club/ northbrook/ giving machine and autumn picture collection (50p)</p>	<p>RB AC RB float</p>
<p>4. Christmas- Friday 4<sup>th</sup> December, <b>3.20-5.30pm</b></p> <p>SH to check Treasure Island free all day KS2 Hall will only be available towards end of school day Santa/arrival have been approached (XX—XX) Sellers to be in KS2 hall Hampers- agreed colours again JW baskets in cupboard, Natalie/Emma- banana boxes</p> <p>Possible stalls Refreshments: non-alcoholic mulled wine, mince pies, cakes (request from individuals), sausage rolls. KD to approach co-op for possible help. Chocolate tombola General tombola Lucky Dip Craft stall</p>	<p>KD</p>

<p>Mystery bags  .....</p> <p>Nov 30-3 Dec  Collecting hamper donations  Make a decoration competition  Raffle tickets (for hampers)  Santa tickets</p> <p>Leads for each area:  Overall: Amanda  Grotto: Natalie/ Emma  Food: Rachel  KS1 Hall: Kate  KS2 Hall:</p> <p>Date to check cupboard/ store for stock (5<sup>th</sup> Nov?)</p> <p>All requested to look high value/ low cost items for stalls</p>	<p>AC/KD/GL</p>
<p>5. Friendship benches  A request from a child, through a parent for “Buddy Benches”  As picnic tables came in under £2000 pledged SH looking at cost of  2/4 long park-style benches, will speak with JD</p>	<p>SH</p>
<p>Date of next meeting  Thursday 12<sup>th</sup> November, 8pm, Redbarn</p>	